

United States Department of Agriculture



Natural Resources Conservation Service
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December 11, 2007

WEST VIRGINIA BULLETIN NO: WV360-8-6

SUBJECT: PER – Employee Responsibilities and Conduct

Purpose: To remind employees of USDA’s regulations on Employee Responsibility and Conduct

Expiration Date: September 30, 2008

ACTION REQUIRED BY: December 31, 2007

This bulletin transmits USDA’s Departmental regulation on “Employee Responsibility and Conduct” dated October 4, 2007 for all Natural Resources Conservation Service employees.

Every employee should take 30 minutes to review the regulations as violating the “Employee Responsibilities and Conduct,” may result in disciplinary or adverse action.

The regulation may be viewed at the “[Employee Responsibility and Conduct](#)” website.

If you have any questions please direct them to your supervisor or the Human Resources Office at 304-284-7552.

/s/

KEVIN WICKEY
State Conservationist

Dist: E

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